



CALIFORNIA FEDERATION OF WOMEN'S CLUBS
CLUB AWARD ENTRY COVER SHEET
Annual Reporting January 1-December 31, 2020

Prepared by: Carol Stern	Club: Temecula Valley Woman's Club	
Number of Members: 105	District: De Anza	Area: D
Club Position: President		
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Leadership

In 1980 a small group of energetic, community and service-oriented women met and founded the Temecula Valley Woman's Club. With a membership of 10, the Club was chartered as a CFWC/GFWC that same year and incorporated in 1981. The Club's membership is currently 105 women committed to their original and still viable intent to improve the education, ethical, and cultural life of the community. This year's President's motto was "Together We Can". Together we were able to stay together as a Club through our leaders exceptional thinking out-side the box. We were able to contribute to our charities and especially to our Scholarship Fund.

Executive Board and General Meetings Volunteer Hours:957 Donated: \$0 In-Kind \$0

The Executive Board consists of 9 members who meet prior to each of our eight monthly General Meetings, held January through June, dark in July and August and resuming in September through November. No meeting is held in December as the Club holds their installation of new officers at our Annual Holiday Luncheon. This year, due to the COVID 19 Pandemic we could not hold our Holiday Luncheon but did hold our Installation of New Officers via Zoom in December. We also could not hold our in-person General Meetings or our in-person Executive Board Meetings due to the Pandemic. We could only hold the in-person meetings in January and February. We started using Zoom for our General Meetings in April and our Executive Board Meetings in March.

This was a challenge for our Executive Board to figure out how we would be able to keep our members together and to keep them informed on how our Club was going to function. So, how to do this? The Executive Board sent out numerous emails to our members informing them that we will be doing this via Zoom and encouraged them to use Zoom and offered the members instructions on how to do this. Three of our members volunteered to teach anyone who needed help using Zoom. It has been very difficult getting some of our members to do this. The Executive Board along with our Membership Committee has made dozens of calls trying to get more members to join us on Zoom. With our membership at 105, we only average around 40 attending the General Meetings on Zoom. We usually average around 65 at our in-person meetings. We will continue to try to encourage our members to join us on Zoom. We usually meet at the Temecula Civic Center for our General Meetings.

At our January and February General Meetings we had a light breakfast before the meeting so our members have a time to socialize and the tables were decorated by our Hospitality Committee and a Federated Committee that was featured each month. The decorations showed some of the things the committees made for their charities. A request for In-Kind donations was sent out in our monthly newsletter before the meetings. We also had a speaker at our January General Meeting from "NAMI" The National Alliance on Mental Illness who spoke about what the association does to

help those who suffer from mental illness and what their needs are. Their goal is to get rid of the stigma of having a mental illness. **NAMI** is this year's President's Project.

Standing Committees **Volunteer Hours: 842** **Donated: \$0** **In-Kind \$ 0**

The Temecula Valley Woman's Club has 19 Standing Committees whose chairmen are appointed by the President. The seven members of the Nominating Committee met in the summer via Zoom to select a slate of officers to be voted on by the membership at the October Zoom General Meeting. After the instillation in December incoming officers met with the outgoing officers via Zoom to help them with the responsibilities of their new positions. Procedure Books were delivered to them also. In August the six members of the Bylaws and Standing Rules Committee met to make recommendations for changes to the Bylaws which are voted on by the membership in October. We had to change some of the language due to the Pandemic on the ways we vote etc. The revisions are then printed and added to the Membership Yearbook for easy reference as well as to the Members Only Section on the Club's Website.

The **Registrar** checks members in and collects the meeting fee. The **Hospitality** Chairman meets with the caterer to set the menu and determine the room set up. Our Club **Historian** maintains the historical records for TVWC and has coordinated storage of many items with our local Museum. The **Club Photographer** attends all functions, supplies photos for PR, Social Media, our Website, slide shows and brochures. The **Hours** Chairman collects and records all members' volunteer hours, which is of great importance at report writing time. The **Email** Chairman keeps membership informed of all club business and news about our members and community events.

The **Telephone** Chairman handles all incoming phone queries and passes it on to the appropriate officers. The **Properties** Chairman organizes and inventories all club property held in our storage units. Our website is maintained by our own **Webmaster** through a third-party company. Our Yearbook is updated annually by our **Yearbook** Chairman and is emailed to our members with updates. It may be printed or downloaded on a smart phone and accessed in the secure Members Only Section of the TVWC website. Hard copies are available for purchase at the General Meeting for \$3.00. The **Newsletter** Chairman collects articles from all Club Officers and Committee Chairs as well as photos to publish in our much-loved monthly newsletter. The **Programs** Chairman contacts the speakers requested by the President.

This year two new standing committees were added: The **Auditor** Chairman who examines the financial records of the Treasurer and Financial Secretary for the previous calendar year and the **Federation Representative** who informs our members on Federation affairs.

Fundraising **Volunteer Hours: 884** **Donated: \$39,117.00** **In-Kind: \$1,370.00**

All Fundraising projects are overseen by the 3rd Vice President who appoints chairmen. There are sub-committees for each endeavor and lots of helping hands to make these projects successful. Our major fundraisers are our "Annual Holiday Home Tour", Gala, Mid-Year and T.A.D.'s (\$10.00, appetizer, and drink). This year we could not hold our "Annual Holiday Home Tour" and Gala, Mid-Year fundraisers and only had one T.A.D. due to the COVID 19 Pandemic.

The Executive Board had several meetings and a special committee was established to see what alternatives we had to raise funds in order to help out the numerous charities we contribute to from these fundraisers. Our biggest need was how to raise funds to give to the Scholarship Fund to distribute to seniors from our high schools in Temecula and Murrieta. Each year we are able to give 3 seniors from each of the six public high schools a \$1,000.00 scholarship. Annually we were able to donate \$18,000.00.

After several meetings of this Special Committee the suggestion of a "Go Fund Me" account was brought to the Executive Board by the 3rd V.P. and the motion was sent to our membership to vote on. This type of fundraiser was new to our Club and another Special Committee was set up to get this going. After several meetings, the "Go Fund Me" was set up to be started in October with a goal of \$35,000. As of the end of this year we have collected \$35,100.00.

Conventions and District Meetings **Volunteer Hours: 180** **Donated: \$0 In-Kind: \$180.**

Members are encouraged to participate in the General Federation of Women's Club beyond Temecula Valley Woman's Club and results have been remarkable. One of our members served as President of the De Anza District and four others on the De Anza District Executive Board. Four members serve as District Community Program Chairs for the De Anza District. One member serves on the California Federation of Women's Club Executive Board and another member served as editor of the California Clubwoman Magazine.

Several members attended the De Anza District Conference on Zoom, State Board Meetings and Area D Conference via Zoom. Each of these experiences enhanced our leadership skills and provided opportunities for education and information for us to bring back to our community and club.

Federated Committees Volunteer Hours: 3861 Donated: \$39,854.50 In-Kind: \$8623.45

Federated Committees support local programs through volunteer hours, allocation of Club funds and In-Kind donations to special projects. As a requirement of membership, all members must belong to at least one Federated Committee. The Chairman of each committee holds meetings, sets the agenda, appoints a secretary and PR liaison, reports on committee projects at General Meetings and submits motions pertaining to the Committee's projects and disbursement of committee funds. Each committee selects a Project Lead for each of the committee projects so that the Chairman is not tasked with overseeing all projects. Project Leads prepared reports for the Chairman. Our Committee Chairmen stepped up this year and held monthly meetings of the Committee via Zoom and created different projects related to the Pandemic. Several also started movie groups relevant to their projects. Most of the committees had a large number of their members attend their Zoom meetings.

Community Leadership Volunteer Hours: 690 Donated: \$0 In-Kind: \$0

Members are encouraged to hold leadership positions outside of TVWC. Two members are on the Friends of Temecula Libraries Board of Directors. One of our members is on the Murrieta City Board Library Commission and one member is on The Murrieta Friends of the Library Board. Another member was a chairman on the Friends of Murrieta Library.

Our Club is committed to building strong leaders and encourages all members to use their skills for the betterment of our Club, Federation and the Community.

This year as part of our Clubs 40th Anniversary celebration, the City of Temecula recognized Temecula Valley Woman's Club for our four decades of service to the Community contributing over \$3 million in community projects and scholarships. The club volunteered over 1.5 million hours.